

Kenton County Clerk's Office

RENEWING CAR TAGS:

- Option 1: Use the online renewal at www.drive.ky.gov. You will need a credit card to process this payment.
- Option 2: If you are paying by check or cash, please mail in your renewal to: Kenton County Clerk at P.O. Box 1109, Covington, KY 41011
 - Mail-in renewals should include the prior year registration receipt, proof of insurance, and payment. Online renewal instructions are included at the website listed above.
- Option 3: Call **(859) 392-1602**. You will need a credit card to process this payment

TRANSFER OF A CAR:

Individual vehicle transfers will be suspended until further notice. Individuals that have purchased a vehicle from out of state will need to retain their documents until we can reopen. Individuals selling a Kentucky-titled vehicle to another person will also have to wait until we reopen to complete the transaction.

HANDICAP PLACARD:

For new placards or renewal of placards, you must process these by mail.

REAL ESTATE DEPARTMENT

RECORD ROOM:

The record room at the Covington location will be closed so to access records you must use www.kentondeeds.com or go to <http://kcor.org> for records from 1991 forward.

ACCESSING REAL ESTATE RECORDS ONLINE:

Use www.kentondeeds.com or go to <http://kcor.org> for records from 1991 forward.

NOTARY LICENSES

Notary oath and bonding are suspended until further notice.

MARRIAGE LICENSES:

Marriage license applications are currently being suspended. Please check the website for any changes. Please contact our office at **(859) 392-1650**.

COPIES OF MARRIAGE LICENSE:

If you need a copy or certified copy of a marriage license, please send your request to the address listed above. If you need a certified copy then please include a \$5.00 check or money order to process this request. You can also request a certified copy over the phone. You will need a credit card for this process.

PERMANENT RECORDS, REAL ESTATE:

Document recording may be submitted by mail at the address above.

DELINQUENT TAXES:

Customers who need to pay any tax bill that is owed prior to 2019 can call **(859) 392-1650** and pay them over the phone with use of a credit card.

ELECTIONS AND VOTER REGISTRATION:

If you need to update your voter registration, you may do so online at www.govoteky.com. You can also download a voter registration card from the Secretary of State's website at www.sos.ky.gov or on the clerk's website.

If you need to contact the Voter Registration office please call **(859) 392-1620**.

Main Phone: (859) 392-1652

Hours: Monday through Friday: 7:30 AM to 4:00 PM

Website: <https://kentoncountyclerk.com/home/>

Kenton County Sheriff's Office

PROPERTY OR TANGIBLE TAX BILLS

To pay 2019 property or tangible tax bills, please use the online website www.kcor.org and pay via credit card. Checks may also be mailed for payment to Kenton County Sheriff, P.O Box 188070, Erlanger, KY 41018. Postmarks of April 15, 2020 will be honored for the due amount shown for the Penalty 2 amount.

Collections for 2019 Kenton County tax bills at every Heritage Bank branch location effective Tuesday, March 17th have been reopened. A COPY OF THE TAX BILL WILL NEED TO BE PRESENTED. Heritage branches will accept Penalty 2 due amount thru the end of business day April 15, 2020.

CCDW renewals, if possible, should be handled online at <http://kentuckystatepolice.org/>

All other processes handled by the Sheriff's Office including vehicle inspections, court process paperwork, mental health pickups, etc., please call **(859) 392-1800** and an operator will assist in making arrangements.

Main Phone: (859) 392-1800

Hours: Monday through Friday: 7:30 AM to 4:00 PM

Website: <https://www.kentoncountysheriff.org/>

Kenton County Property Valuation Administration (PVA) Office

The majority of the services the Kenton PVA Office provides may be handled over the phone or via email or fax.

GENERAL INQUIRIES, REVIEW REQUESTS/CONFERENCES:

Email questions/concerns to info.kentonpva@kentoncounty.org or call **(859) 392-1750**

HOMESTEAD & DISABILITY APPLICATIONS:

Email questions/concerns to info.kentonpva@kentoncounty.org

AUTOMOBILE/VEHICLE QUESTIONS:

Call **(859) 392-1750**

NOTARY SERVICES:

Call **(859) 392-1750** for an appointment

Phone: (859) 392-1750

Hours: Monday through Friday: 8:00 AM to 4:00 PM

Website: <https://www.kentonpva.com>

Commonwealth's Attorney Office

Office is open but closed to the public and is not accepting visitors. All meetings are being conducted via phone or video conference. Contact information and a staff email directory can be found online:

<http://kentonprosecutor.org/about/contact/>

Main Phone: (859) 292-6580

Business Services

FILE AN OCCUPATIONAL LICENSE APPLICATION OR RETURN

1. File online at <https://colt.kentoncounty.org/Community/Home> or
2. Mail to: 1840 Simon Kenton Way, Suite 5100, Covington, KY 41011.
3. If you need to pay with cash or have questions, please call **(859) 392-1440**.

Hours: Monday through Friday: 8:00 AM to 5:00 PM

Fiscal Court

Includes Administration, Homeland Security Emergency Management, Technology Services, and Office of the Treasurer.

Main Phone: (859) 491-0600

Homeland Security Emergency Management Phone: (859) 491-4114

Treasury Phone: (859) 392-1420

Hours: Monday through Friday: 8:00 AM to 5:00 PM

Website: <http://www.kentoncounty.org/>

County Attorney & Child Support

- In conjunction with the orders issued by the Kentucky Supreme Court, all Pre-Trial, Bench Trial, and Jury Trial dockets scheduled in Kenton County District Court between March 16, 2020 and April 10, 2020 have been CANCELLED and will be rescheduled.
- All regular **GUARDIANSHIP** cases have been cancelled, and will be rescheduled at a later date.
- We will continue to assist with petitions for emergency guardianships, Casey's Law, and mental health involuntary hospitalizations. PLEASE CALL **(859) 491-0600** TO DISCUSS IF YOUR SITUATION MEETS THIS CRITERIA.
- Child support is currently suspending pre-trial conferences, in-house appointments, and paternity testing. Please contact the office at **(859) 491-4114**. Child support dockets between March 16, 2020 and April 10, 2020 are currently CANCELLED and will be re-scheduled at a later date. The Kentucky Child Support website can be accessed at <http://csws.chfs.ky.gov/csws/>. Online access to your account can be set up.

You will need a personal identification number (PIN) to get started. Please contact the child support office at (859)491-4114 and your PIN number will be mailed to you. Please note that your PIN number is not the same thing as your case (IV-D number). The PIN number is a unique to you and you alone.

County Attorney Phone: (859) 491-0600

Child Support Phone: (859) 491-4114

Hours: Monday through Friday 8:00 am - 4:00 pm

Website: <http://www.kentoncoatty.com/>

Driver's License

By order of the Governor, there will be a 90-day extension for all KY Driver's licenses that are set to expire.

- All Driver testing has been cancelled.
- All Kenton County Driver's License functions have been moved to the Covington Office by appointment only.

Please call the Covington office at **(859) 292-6579** to verify open hours and to schedule an appointment.

Main Number: (859) 292-6579

Website: www.drivekenton.org

PDS of Kenton County

PDS will be accepting appointments for services. Changes to services listed below will be posted on www.pdskc.org

PDS ADMINISTRATION

General issues or questions: (859) 331-8980 or lremley@pdskc.org

BUILDING CODES ADMINISTRATION

Permit desk: (859) 957-2408 or permits@pdskc.org or sspradling@pdskc.org

Management: (859) 392-7047 or bsims@pdskc.org

Online Submissions: etrackit.pdskc.org

CODE ENFORCEMENT

Permits and Questions: (859) 392-7062 or rhimes@pdskc.org

ENGINEERING

Administration: (859) 331-8980 or mallender@pdskc.org

Management: (859) 331-8980 or shiles@pdskc.org

Plat Review: (859) 331-8980 or slilly@pdskc.org

Sidewalk and Apron Inspections: Rob Zwick (859) 760-4761 or rzwick@pdskc.org; or, Don Edwards (859) 393-4123 or dedwards@pds.kc.org

GIS

Access to all GIS services is available online at www.linkgis.org

Management: (859) 331-8980 or tbrush@pdskc.org

Map Services: (859) 331-8980 or rhermann@pdskc.org

PLANNING AND ZONING

Management: (859) 331-8980 or erandall@pdskc.org

Planning Commission: (859) 331-8980 or avidekovich@pdskc.org

Boards of Adjustment: (859) 331-8980 or pdenbow@pdskc.org

Phone: (859) 331-8980

Hours: Monday through Friday: 8:00 AM to 5:00 PM

Website: www.pdskc.org